

HYNE TUMBARUMBA COMMUNITY TRUST GRANTS GUIDELINES

Introduction

Under an agreement with Hyne & Son Pty Limited a Public Benefit Agreement has been established to support the Tumbarumba community. This Fund is administered under the direction of a Board of Directors consisting of three members of the Tumbarumba community, one Local Council member and two representatives of Hyne Timber.

To be known as the **Hyne Community Trust**, the yearly allocation of funds (**minimum \$10,000**) will be to assist groups that are able to demonstrate that their activities benefit the Tumbarumba community.

The Trust will look to support projects that will provide long-term social benefit to the Tumbarumba community. These may be in the areas of:

- Arts and cultural activities;
- Sport and recreation;
- Community welfare, Heritage; and
- Tourism.

Please read through the document carefully as it explains the Hyne Community Trust's programme and will assist you in completing the application.

Aim

Funding preference is for long-term, physical assets that support the community in the ongoing development or refurbishment of the recreational, social or cultural needs of members of the Tumbarumba community.

Note, if your proposal doesn't meet these guidelines including the minimum \$10,000 value, you may want to consider whether the Tumbarumba Small Grants program is more applicable. This supports programs, activities or events up to a value of \$5,000 that assist the Tumbarumba community. These are supported by the Hyne Community Trust, Bendigo Bank and the Snowy Valleys Council.

Objectives

The objectives of the Hyne Community Trust Grants Program are to:

- Encourage cooperation and sharing between community groups to ensure that a wide range of people can benefit from community resources.
- Increase the range of, and access to, quality community, recreational, social and cultural activities, programs and services.
- Support community development initiatives and socially responsible community activities.
- Support groups that are working to assist economically or socially disadvantaged people.
- Maintain a documentary evidence for each project approved for funding to act as a reference point into the future.

What Won't Be Funded

- Projects which, in the opinion of the Committee, are the operational responsibility of Federal, State or Local Government.
- Organisations planning activities that are, in the opinion of the Committee, hazardous.

- Private and commercial businesses and organisations.
- Applications from individuals.
- Political organisations or events.
- Facilities where little or no public access is available.
- Conference organisers or potential attendees at conferences or symposia.
- Applications that are not completed on the Hyne Community Grants Application Form.
- Organisations or groups that do not clearly demonstrate a need for funding, or those who provide insufficient information to allow the Hyne Community Trust to make a fair assessment of need.
- Requests for retrospective funding where projects have commenced or are completed prior to receiving funding approval.
- Applicants who have failed to comply with the acquittal process or guidelines for previous grants.
- Projects that require ongoing funding or support other than the initial grant.
- General administration and operating costs of organisations such as wages, salaries and project management costs.
- Routine or cyclical maintenance works to existing facilities.
- Repair of facilities damaged by vandalism, fire or other natural disasters.
- Programs or services that are delivered outside of the Tumbarumba region (including Batlow and Tumut regions). The Tumbarumba region is defined by the following map:



Grant Conditions

- Projects or events funded must clearly identify and formally recognise and promote the level of assistance provided by Hyne Community Trust in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e. via speeches and placards).
- All projects and events must abide by State and Federal Government legislation in relation to discrimination in the provision of goods, services and facilities.
- The number of applications may exceed the amount of funds available, and worthwhile projects cannot guarantee support, regardless of merit.
- Funding of applications is at the discretion of the Committee within the broad eligibility criteria and the guidelines and remains subject to the satisfactory completion of a Proforma once a grant has been provisionally awarded.
- All grants are to be expended within the financial year of the grant being awarded or provide sufficient evidence to the Hyne Community Trust Committee as to why the Committee should agree to carrying funds into the next financial year.
- Successful applicants will provide Hyne Community Trust with a Project Completion Report and a photo of the completed funded project.
- All project proponents must provide two [2] quotes for each project over the value of \$10,000.
- Hyne Community Trust may impose other special conditions on any successful applications.
- The Committee may determine the annual maximum allocation and there is no guarantee that any application will be fully funded.
- Depending on the nature of the project, the Hyne Community Trust may make progress payments and include specific accountability requirements.
- Where the Committee declines to support an application, it has no obligation to advise reasons for an individual decision.
- GST on items will not be paid for.

Other Considerations

- Hyne Community Trust encourages community groups to undertake joint grant applications.
- Priority will be given to groups that demonstrate the greatest community need.
- Approval of funding does not guarantee an applicant of funding in subsequent years.
- The final decision regarding funding rests with Hyne Community Trust.
- Priority will be given to those groups that provide an additional in-kind level of funding assistance to maximise the value of each project task as undertaken.

Lodging Applications

To apply for funding, please obtain a copy of the Hyne Community Trust Community Grants Application Form and complete all sections.

When the application period is open, application forms are available from:

- Snowy Valleys Council www.snowyvalleys.nsw.gov.au
- Hyne Timber www.hyne.com.au
- Hard copies from Snowy Valleys Council office, Bridge Street Tumbarumba.

For further information or questions please contact Mrs Janet Anderson, on (02) 6948 2001 or email tumbatrust@hyne.com.au.

Completed forms can be posted or emailed as follows:

Hyne Community Trust
C/ Mrs J Anderson
Burra – 853 Tooma Rd
Tumbarumba, NSW 2653

tumbatrust@hyne.com.au

Key Dates

- Applications open 1st June 2019
- Applications will not be accepted after 30th June 2019
- Applicants to be notified of results of application during July 2019

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