

POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

Hyne & Son Pty Limited

Tumbarumba Saw Mill

Linden Roth Drive
(3975 Jingellic Road)
Tumbarumba NSW 2653

Lot 702 DP 755892
Parish of Tumbarumba

Environmental Protection Licence number: 1307

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1 Purpose

Hyne & Son Pty Limited has prepared a Pollution Incident Response Management Plan (PIRMP) for the following purposes:

- Improve the processes for managing pollution incidents, including response, communication and notification to appropriate agencies and regulatory authorities.
- Ensure the safety of all employees, contractors and visitors to the Tumbarumba Mill in the event of an Emergency occurring.
- Control or limit any effect of an emergency, or potential emergency, on or off site.
- Facilitate emergency response and provide assistance on the site as is appropriate for the situation.
- Ensure that all vital information is communicated to relevant persons and external agencies as soon as possible.
- Facilitate the reorganization and recovery operations so that normal operations can be resumed.
- Ensure relevant emergency training is provided to relevant workers so that a high level of continuous emergency preparedness is maintained.
- Provide a basis for the revision of emergency procedures.

This document describes the public release information of the Pollution Incident Response Management Plan as outlined in the New South Wales Protection of the Environment Operations Act 1997 (POEO Act).

2 Site Details

2.1 Site Details

The Tumbarumba Structural Softwood Mill is located at Linden Roth Drive (3975 Jingellic Road), Tumbarumba, approximately 2 km to the west of Tumbarumba town in southern NSW. The site has been in use as a timber mill for about 30 years and was purchased by Hyne in 2001. The mill is a softwood mill incorporating a log yard, green mill, kiln drying, dry mill and dispatch.

Activities permitted by Environmental Protection Licence (EPL) 1307 include Wood/Timber Milling/Processing and Wood Preservation.

Surrounding areas which may be impacted by a pollution incident occurring on this site are:

- Landholders within the buffer zone surrounding the mill
- Tumbarumba township
- Sawpit Creek

3 Legal Duty to Notify

3.1 Internal Notification

All Hyne Tumbarumba employees and contractors have a responsibility to notify their supervisor of any environmental events, incidents or hazards which have the potential to cause environmental harm, regardless of the nature or scale. This will include incidents defined as pollution incidents.

The supervisor shall immediately report it to the Site Manager, or any member of the environmental team. Immediately is taken to mean 'promptly and without delay'.

3.2 External Notification

In the event that an incident has been determined to have caused material harm, notification shall be immediately provided to the relevant regulatory authority by the WHSE Manager or People & Risk Manager. Notification is required to all of the authorities listed in Table 1 in the order listed below.

Table 1: PIRMP Notification Authorities

Agency	Contact details
Fire and Rescue NSW	000 (only to be contacted first if fire or rescue services are required)
EPA NSW	131 555
Ministry of Health – Public Health Unit	1300 066 055 Diverts to Albury Base Hospital – ask for Public Health Officer on duty
Safe Work NSW	13 10 50
Snowy Valleys Shire Council	02) 6948 9100 A/H Emergency - 0409 914 417
Fire and Rescue NSW	1300 729 579 (if not contacted for emergency assistance above)

As per guidance provided by the EPA, the decision on whether to notify the incident shall not delay immediate actions to provide for the safety of people or contain a pollution incident. Incident notification shall be made as soon as it is safe to do so.

After initial notification of any material harm incident, a relevant person shall be nominated to liaise with any authority that requests additional information or provides directions for

management of the material harm incident. This may include incident investigation reports and ongoing environmental monitoring results.

3.3 Notification to Local Landholders and Community

Community notification shall be undertaken following the determination of the CEO and Communications Manager. Contact will be made by those delegated by the CEO for that event.

Names and contact details of stakeholders, including local and downstream residents are included in records held by the site. The following notification methodology shall be utilized as appropriate:

- Early warnings - Same day telephone notification to landholders whom may be affected by the incident over the subsequent 24 hour period; and
- Updates - Follow up phone calls to all landholders whom may have been notified by the initial early warning. Updates are to be provided to the broader local community in affected areas via information sheets or newsletters, media statements or any other strategy as deemed appropriate.

Information provided to the community shall be relevant to the incident and may include the following:

- Type of incident that has occurred;
- Potential impacts local landholders and the community;
- Site contact details; and
- Advice or recommendations for community members to take based on the incident type and scale.

4 Incident Response

The site shall ensure that appropriate incident response procedures are activated immediately a pollution incident is identified. The scale of the response shall be dependent on the scale of the event and its potential impacts. The response may range from clean up of a small spill to a full site evacuation.

The aim of the response shall be to minimize the risk of harm to persons on the premises, minimize the risk of harm to persons not on the premises (eg neighbours) and minimize the risk of harm to the environment.

5 Appendix A Terminology Guide

EPA	Environmental Protection Agency
Material Harm	<p>(a) Harm to the environment is material if:</p> <ul style="list-style-type: none"> i. It involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or ii. It results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations), and <p>(b) Loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.</p> <p>It does not matter that harm to the environment is caused only in the premises where the pollution incident occurs.</p> <p>[Extract from the <i>Protection of the Environment Operations Act 1997</i>]</p>
PIRMP	Pollution Incident Response Management Plan
Pollution Incident	An incident or set of circumstances during or as a consequence of which there is or likely to be a leak, spill or other escape or deposit of a

substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.

[Extract from the *Protection of the Environment Operations Act 1997*]

WHSE

Work Health, Safety and Environment

6 Appendix B Revision Guide

Revision	Date	Pages	Description	Reviewed
2.02	11/07/18	All	General review	PK
2.01	28/07/17	All	Changes to personnel and chemicals	DM/PK/CL
2.00	17/06/16	All	Updated to new company document format and general review	AP/NG/CL/ BW/FB
A/4	02/12/14	All	Updated and tested	SR/BW
A/3	04/03/14	All	Changes to personnel and chemicals	SR/BW
A/2	30/8/13	All	Nil	SR
A/1	30/8/12	All	Additional requirements through changes in POEO Act	SR